

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
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(920) 349-8109

**Heather Cramer**

District Administrator

**Jessica Holtz**

Director Financial Services

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
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(920) 349-3261

**Clint Bushey**

Principal

**Terri Kreitzman**

Director of Special Education

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**Heather Cramer**

Principal

## **Business and Finance Committee Meeting Minutes of Tuesday, January 4, 2022**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, January 4, 2022, at 4:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, member; Lisa Bosse, Chair; Jessica Holtz, Director of Financial Services; and Heather Cramer, District Administrator

### New Business:

- Budget Information 2021-2022—Mrs. Holtz updated on the current budget. She updated that we are at about 34% expenditure in fund 10 at this time. She also updated on what she is currently working on at this point. She indicated that she has taken over payroll and continues to work with CESA 5 in areas related to year end items and WISE grants.
- Staffing Updates—Mrs. Cramer updated on S/L interviews and that the district is working to fill that position.
- Return to School Plan—Update—Mrs. Cramer updated on current district status and also on CDC guidance. She indicated that she felt that the guidance can easily apply to staff but that the district is waiting for further guidance on students. The board will continue to look into the new guidance at the board meeting.
- ESSER III Funds—Mrs. Cramer updated the committee with an overview of the survey for the community in relation to the use of ESSER funds.
- Future Facilities Planning—Mrs. Cramer and Mr. Bohonek updated the committee on the discussion from the Buildings and Grounds committee.
- At-Risk Program –Mrs. Cramer provided an update to the committee on potential costs for programming and how the program would serve the needs of students. She provided an overview of the program and how the district would fill the positions. This program approval and contract approval will be on the next board meeting.
- 2022-2023 School Calendar—Mrs. Cramer provided a calendar for review for next school year. She updated the committee on why she chose certain dates on the calendar. She updated that she will provide three options for the board to vote on at the meeting in January.
- Extra Duty Contracts 2021-2022—The committee reviewed the contracts for points and compensation. The contracts for the year will be on the agenda in January.